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育児休業確認票

**Childcare Leave Confirmation Sheet**

Please tick ☑ one of the following regarding Childcare Leave.

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| **□**I am not taking Childcare Leave. |
| **□**I am currently on childcare leave and wish to return to work and enroll my child in a childcare facility.**→**If the child has been admitted to a Certified Childcare Facility, the applicant is reminded to return to work by the first day of the month following the month of admission. |
| **□**I am currently on childcare leave and do not wish to be admitted to the facilities as I wish to extend the leave.**→**Please pay careful attention below (1)~(3)and sign at the bottom.※In principle, Childcare Leave can be taken until the child reaches one year of age, and can be extended until the child reaches two years old as an exceptional case due to inevitable reasons.1. During the request and waiting period, the selection will be made with an index of 20 points to give priority to the new applicants and the result of the selection will be handled as "Admission Pending”.
2. If the older sibling is enrolled in a Certified Childcare Facility and the applicant takes childcare leave for the younger child, the newborn child can remain there until the end of April of the next fiscal year following the child's first birthday. If the Childcare Leave is extended beyond this period, the older sibling will be requested to leave the Certified Childcare Facility. (※If your older child is in the 4 or 5-year-old class as of the aforementioned April, you may use the service until graduation even if you extend your childcare leave.
3. If you no longer wish to be placed on hold during the application period, please submit the "Change of Application Form" by the deadline for each month, stating that you have withdrawn your application or switched to a request for admission.

（Signature）　　　　　　　Year　　　　Month　　　　Day　Name of Applicant　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　 |